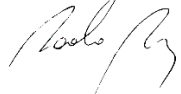


Friend of the Sea Standard

FOS – Sustainable cleaner products requirements

Friend of the Sea non Seafood Standard

REV	DATE	REASON	Issued by	APPROVAL
1	16/12/2020	First issue	Mario Passoni	

Friend of the Sea is a non-governmental organisation founded in 2008 whose mission is the conservation of the marine habitat and its resources by means of certification and promotion of certified products from sustainable fisheries and aquaculture.

Friend of the Sea has created a certification program for products from both fishing and sustainable aquaculture. Audits are carried out by independent certification bodies and ensures that the product conforms to the sustainability requirements.

The use of the logo is authorized only following a positive outcome of an audit carried out by the certification body:

Friend of the Sea sustainable cleaner certification covers the following criteria:

1. **Management system**
2. **Production**
3. **Chemical composition**
4. **Environmental impact**
5. **Packaging**
6. **Energy management**
7. **Social accountability**

Each of these criteria include essential or important requirements, or recommendations.

Essential Requirements: Conformity to essential requirements is mandatory for certification. Any shortfall with regard to these requirements is considered as a Major Non-Conformity. Corrective actions must be implemented and compliance to the requirements must be proved within three months from receipt of the Audit Report.

Important Requirements: Conformity to important requirements is mandatory for certification. Any shortfall with regard to these requirements is considered as a Minor Non-Conformity. Corrective Actions (declaration of intent and plan of action) must be proposed to the Certification Body within three weeks from the date the Audit Report is received. The Organization must include in its proposed Corrective Action a deadline for compliance. The maximum term for the complete implementation of each Corrective Action is one year.

Recommendations: recommendations are not mandatory for certification. Nevertheless, compliance will be verified and non conformity will be reported by the auditor.

In case a requirement is not applicable to the audited unit of certification this will be defined as not applicable (N/A).

This document may only be compiled by the Certification body and by the Auditor responsible for the inspection. The form must be compiled in the Auditor's mother tongue or in English if fluent.

<p>a) NAME OF THE COMPANY UNDER AUDITED: naguabio</p>
<p>b) IS THE COMPANY PART OF A GROUP? Yes</p>
<p>c) ADDRESS OF THE COMPANY UNDER AUDITED: naguabio di Liciane Kenik Via Ala Bruga 64 6593, Cadenazzo, TI Svizzera</p>
<p>d) NAME AND CONTACT DETAILS OF THE PERSON AT THE COMPANY RESPONSIBLE FOR THE AUDIT AND CONTACTS WITH THE AUDITOR: naguabio di Liciane Kenik Via Ala Bruga 64 6593, Cadenazzo, TI Svizzera</p>
<p>e) SITES INCLUDED IN THE AUDIT SCOPE: <i>(list names of sites and location)</i> 1. Campara Giorgio, Monte Rosa Street</p>
<p>f) SITES VISITED BY THE AUDITOR: Campara Giorgio</p>
<p>g) LIST OF THE PRODUCTS UNDER AUDIT:</p> <p>1. CLEANING LINE: 1.1 glass anti- salt 1.2 universal degreaser 1.3 multi purpose 1.4 mousse bathroom 1.5 bathroom wc gel 1.6 gel dish soap 1.7 gel dishwasher 1.8 laundry detergent 1.9 laundry colors 1.10 softner</p>

2.: BODY LINE: in progress

Solid shampoo
Solid Conditioner
Solid Body wash
Solid Moisturizer

3.: LINEA SUN: in progress

Mineral sun protection spf 50
Mineral sun protection spf 30
Mineral protection spf 30 lips

h) DESCRIPTION OF THE PRODUCTS UNDER AUDIT:

This is the actually list products, for all next we will send real information at the moment of creation of label.

NAUTICAL CLEANING LINE

- marine glass anti- salt, vetri anti-sale (shine every time – sempre brillante)
- marine universal degreaser, sgrassatore universale
- marine multi purpose, multiuso (anti salt, antisale)
- marine mousse bathroom, mousse bagno (anti-mildew, anti muffa)
- marine bathroom wc, gel bagno gel wc (mint)
- marine gel dish soap, gel piatti (hand- washing, a mano)
- marine gel dishwasher, gel lavastoviglie (degreasing action, azione sgrassante)
- marine laundry detergent, liquido lavatrice (stain action, macchie resistenti)
- marine laundry colors, lavatrice colorati (special towels, speciale asciugamani)
- marine softner, ammorbidente (freshness, freschezza attiva)

2.: BODY LINE: in progress

Solid shampoo
Solid Conditioner
Solid Body wash
Solid Moisturizer

3.: LINEA SUN: in progress

Mineral sun protection spf 50
Mineral sun protection spf 30
Mineral protection spf 30 lips

i) FINISHED PRODUCT BRANDS:

nagua

j) TOTAL NUMBER OF EMPLOYEES:

2 person

k) ENVIRONMENTAL CERTIFICATIONS AND ACKNOWLEDGEMENTS:

we are under registration with:

- ICEA (certificazione attuale)
- AIAB

l) ADDITIONAL INFORMATION:

products not tested on animals

it does not contain derived ingredients of animal origin

ingredients of natural origin, more than 95% with reduced environmental impact

some are natural and organic ingredients

Values of nickel, chromium and cobalt less than 0.00004%

Without parabens

Without SLES

Without dyes and isothiazolinones

Why have we linked nagua to the nautical world?

Because, in addition to the characteristics mentioned above, the formulations have a reduced environmental impact, calculated without the critical dilution volume method which considers the biodegradability and toxicity of the formulations on aquatic systems

Because we believe it is an excellent starting point to sensitize dipotists to use ecological products.

Friend of the Sea project has been introduced

(If not, auditor should provide short description)

The audited company has been informed that in case of approval confirmation, it can use the Friend of the Sea logo on its certified products

The company has handed over a copy of the company chart identifying the role of the staff involved in the audit

Audit timing has been agreed upon

Data of Preliminary Information Form have been confirmed: (In case of different info please detail)

CERTIFICATION BODY:	AUDIT TEAM:	AUDIT START AND END DATE:
SIGNATURE OF AUDITOR:	NAME OF THE PERSON IN CHARGE OF THE COMPANY AND ACCOMPANYING THE AUDITOR DURING THE AUDIT:	AUDIT CODE:

		TYPE OF AUDIT:
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NOTES FOR THE AUDITOR

- 1) *The Auditor must complete all fields of the checklist.*
- 2) *The Auditor must justify in case requirement is Not Applicable*
- 3) *The Auditor must answer Yes (Y) when the company is compliant with the requirement and No (N) when it is not compliant*
- 4) *The Auditor must provide comments and explanations for positive or negative responses. Yes, No or Not Applicable are not sufficient*
- 5) *Any significant documental evidence must be attached to the final audit report in a separate and numbered appendix*
- 6) *Photographs should be added to the checklist and/or as an annex*

1 - MANAGEMENT SYSTEM

No.	Requirement	Level	Y/N	Comments
1.1	A sustainable management system must include the following:			
1.1.1	a manager of the environmental and social management system, with formally defined authority and responsibilities;	Important	Y	Liciane Kenik
1.1.2	a set of written procedures to ensure compliance with the requirements of this checklist;	Important	Y	- Certified supplier - Certified product - Sending product sheets with all the necessary information, provided by the manufacturer.

1.1.3	a yearly internal review report.	Important		<p>Our working procedure is: Search for ecologically certified suppliers (icea, etc.) We define products with them They send us the cards and fill in our quality standard form We send everything to you and keep you updated on any changes in labeling, wording, etc. We keep an internal register with the production lot numbers that we send you updated.</p>
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2 - PRODUCTION

No.	Requirement	Level	Y/N	Comments
2.1	Products must not be tested on animals.	Essential	Y	information in the manufacturer data sheet
2.2	Products do not contain ingredients and derivatives of animal origin.	Essential	Y	information in the manufacturer data sheet

3 – CHEMICAL COMPOSITION

No	Requirement	Level	Y/N	Comments
3.1	Products must respect the following parameters:			information in the manufacturer data sheet

No	Requirement	Level	Y/N	Comments
3.1.1	More than 95% of ingredients of natural origin;	Essential	Y	information in the manufacturer data sheet
3.1.2	100% surfactants of vegetable origin;	Essential	Y	information in the manufacturer data sheet
3.1.3	Quantity of Nickel, Chromium and Cobalt lower than 0.00004%;	Essential	Y	information in the manufacturer data sheet
3.1.4	Without parabens;	Essential	Y	information in the manufacturer data sheet
3.1.5	Without SLES (sodium laureth sulfate);	Essential	Y	information in the manufacturer data sheet

No	Requirement	Level	Y/N	Comments
3.1.6	Without non-natural dyes;	Essential	Y	information in the manufacturer data sheet
3.1.7	Without Isothiazolinones in paper.	Essential	Y	information in the manufacturer data sheet

4 – ENVIRONMENTAL IMPACT

No	Requirement	Level	Y/N	Comments
4.1	The company reduces its environmental impact according to the Critical Dilution Volume which considers the following factors:		Y	information in the manufacturer data sheet
4.1.1	Biodegradability of formulations on aquatic systems;	Important	Y	information in the manufacturer data sheet
4.1.2	Toxicity of formulations on aquatic systems.	Important	Y	information in the manufacturer data sheet

5 - PACKAGING

No	Requirement	Level	Y/N	Comments
5.1	The company shall use packaging materials that are biodegradable or recyclable.	Recommendation	Y	Manufacturer's indication, where provided, in our internal quality sheet
5.2	The dyes used in the labelling process must also be environmentally friendly and must not contain toxic substances.	Recommendation	Y	Manufacturer's indication, where provided, in our internal quality sheet
5.3	Products must have a minimal packaging to reduce the possibility of waste dispersion.	Recommendation	Y	Manufacturer's indication, where provided, in our internal quality sheet
5.4	Products must include on its packaging clear instructions for users on how to dispose of the packaging in order to minimize its impact.	Recommendation	Y	Manufacturer's indication, where provided, in our internal quality sheet

6 - ENERGY MANAGEMENT

No	Requirement	Level	Y/N	Comments
6.1	The company must maintain a record of energy consumption updated at least annually.	Important	Y	Manufacturer's indication, where provided, in our internal quality sheet

6.2	The company should calculate its non-renewable energy consumption per unit of product and undertake to reduce it annually.	Recommendation	Y	Manufacturer's indication, where provided, in our internal quality sheet
6.3	The company and its suppliers shall, by preference, use renewable energy sources.	Recommendation	y	Manufacturer's indication, where provided, in our internal quality sheet

9 - SOCIAL ACCOUNTABILITY

No	Requirements	Level	Y/N	Comments
7.1	The company shall respect human rights, complying with the following requirements:			
9.1.1	Compliance with national regulations and ILO on child labour.	Essential	Y	Manufacturer's indication, where provided, in our internal quality sheet
9.1.2	Pay the employees adequate salaries compliant at least with the minimum legal wages according to the international legal framework.	Essential	Y	Manufacturer's indication, where provided, in our internal quality sheet
9.1.3	Grant employees access to health care.	Important	Y	Manufacturer's indication, where provided, in our internal quality sheet
9.1.4	Apply safety measures required by the law. Nonetheless, compliance with the minimum safety requirements are mandatory, even if not required by local law.	Essential	Y	Manufacturer's indication, where provided, in our internal quality sheet
9.1.5	Keep records of accidents or injuries.	Important	Y	Manufacturer's indication, where provided, in our internal quality sheet

9.1.6	Freedom of association and collective bargaining.	Essential	Y	Manufacturer's indication, where provided, in our internal quality sheet
9.1.7	No forced or compulsory labour.	Essential	Y	Manufacturer's indication, where provided, in our internal quality sheet
9.1.8	No discrimination.	Essential	Y	Manufacturer's indication, where provided, in our internal quality sheet

CONCLUSIONS:

It is important that the Auditor also completes the following fields:

- The company's products CONFORM to Friend of the Sea requirements.**
- The company's products DO NOT CONFORM to Friend of the Sea requirements.**
The Auditor has found the following nonconformities:

MAJOR NONCONFORMITY (to conform within 3 months)

Specify

MINOR NONCONFORMITY (proposal within 3 weeks and conformity within 1 year)

Specify

RECOMMENDATIONS (notification before the subsequent inspection)

Specify